

**Form - X**

**Application Form for Membership of a Society**

To

The President/ Secretary

\_\_\_\_\_

\_\_\_\_\_

Photograph

**Subject: Application for admission as Orchid Island RWA Member of the Society.**

Dear Sir,

I wish to apply for admission as a member of Orchid Island Society. My brief particulars are as under:

<u>S No.</u>	<u>Subject</u>	<u>Particulars</u>
1	Name of the Applicant	
2	Father's/Husband's Name	
3	Permanent Address:	
4	Correspondence Address:	
5	Flat Number	
6	Mobile No / Phone No.	
7	Email ID (Mandatory)	
8	ID Proof / Resident Proof.) (attach self-attested	

2. I certify that:

- (i) I unconditionally subscribe to the aims & objects of the Society and contribute towards attainment of the same.

- (ii) I will abide by the Byelaws of the Society, as applicable and amended from time to time.  
(iii) I have not been convicted of an offence involving moral turpitude involving imprisonment.

3. I am enclosing herewith the following Documents:

- (i) Copy of \_\_\_\_\_ towards proof of Identity.  
(ii) Copy of \_\_\_\_\_ towards proof of Address  
(iii) Copy of the Caste Certificate (required only where a Society has limited its membership in its Byelaws to the members of particular caste or community)  
(iv) DD/Pay Order/ Cheque No. \_\_\_\_\_ dated \_\_\_\_\_ for **Rs.1100/-** drawn in favour of **Orchid Island R.W.A., Gurugram** towards membership fee.  
(v) Two passport size and one stamp size photographs.

4. I request you to kindly admit me as a \_\_\_\_\_ (Type of Membership) member of the Orchid Island, Sec-51

Thanking you,

Yours faithfully

Dated: \_\_\_\_\_

Place: \_\_\_\_\_

(Signature of the Applicant)

**B. Recommendations of a regular member of the Society (if provided in the byelaws):**

I recommend admission of Sh. \_\_\_\_\_ s/o \_\_\_\_\_, aged \_\_\_\_\_ years, r/o \_\_\_\_\_, as Ordinary/ Life member of the Society.

Signature of the Member Name of the Member

Membership No.

Date

Place

**C. Decision of the Governing Body**

Sh. \_\_\_\_\_ S/o, W/o \_\_\_\_\_, aged \_\_\_\_\_ years, R/o \_\_\_\_\_, is admitted as Ordinary/ Life member of the Society w.e.f. \_\_\_\_\_ under membership No. \_\_\_\_\_ vide resolution bearing No. \_\_\_\_\_ in the meeting of the Governing Body held on \_\_\_\_\_.

He may be issued an Identity Card of the Society & his name may be entered in the Register of Members.

Dated: \_\_\_\_\_

Place: \_\_\_\_\_

**Secretary/ President**

**CUSTOMER PROFILE FORM**

Dated :

Customer Code : OIRWA/ _____	
<b>Unit No.:</b>	<b>Floor No.:</b>
First Applicant Name S/oW/oD/o/Karta	_____ _____
Second Applicant Name S/oW/oD/o/Karta	_____ _____
Mailing Address	_____ _____ _____ _____
Contact Number	_____
Permanent Address	_____ _____ _____ _____
Contact Number	_____
Nationality and Passport No. (Mandatory, if NRI)	_____
Date of Birth (dd/mm/yyyy) First Applicant (Mandatory) Second Applicant (Optional)	_____ _____ _____
Anniversary Date (dd/mm/yyyy)	_____
PAN	_____
E-mail Id	_____
<b>G.P.A. HOLDER'S DETAILS</b>	<b>(IF ANY)</b>
Name	_____
Address	_____ _____ _____ _____
Phone Number	_____

Pls. note that all fields of the form are mandatory to fill.

**(Customer's Signature)**

To,

PRESIDENT/SECRETARY  
M/s Orchid Island Residents Welfare Association,  
M-Block, Sector-51, Near Artemis Hospital,  
Gurugram (Haryana)

SUBJECT: - **CHANGE OF OWNERSHIP.**

Dear Sir,

I, \_\_\_\_\_

\_\_\_\_\_ /  
\_\_\_\_\_ /  
have Purchased **FLOOR Unit No.** \_\_\_\_\_, on \_\_\_\_\_ **Floor**, Plot area \_\_\_\_\_ **Sq.**  
**Mtrs/Yards**, Super Area \_\_\_\_\_ **Sq. Ft.**, in the residential colony known as  
**Orchid Island, Sector-51 situated at village Samaspur, Sub-Tehsil Wazirabad,**  
**Distt. Gurugram, (Haryana)** vide Conveyance/Sale Deed No. \_\_\_\_\_ dated \_\_\_\_\_  
registered in the office of the Joint/Sub Registrar \_\_\_\_\_.

I may be listed in as the bonafide purchasers/owners of the above said property with  
effect from today i. e. \_\_\_\_\_.

The Security and Contingency Deposits etc. may also be transferred in my name.

Thanking you,

Yours faithfully,

To,

M/s Orchid Island Residents Welfare Association,  
M-Block, Sector-51, Near Artemis Hospital,  
Gurugram (Haryana)

SUBJECT: - **CONFIRMATION LETTER.**

Dear Sir,

I, \_\_\_\_\_

\_\_\_\_\_

, is the absolute owner & in possession of **FLOOR No.** \_\_\_\_\_, on \_\_\_\_\_ **Floor, Super Area** \_\_\_\_\_ **Sq. Yards** ( \_\_\_\_\_ **Sq. Ft.**), in the residential colony known as **Orchid Island, Sector-51 situated at village Samaspur, Sub-Tehsil Wazirabad, Distt. Gurugram**, by way of Conveyance/Sale Deed Vasika No. \_\_\_\_\_ dated \_\_\_\_\_ registered in the office of Joint Sub-Registrar, \_\_\_\_\_.

It is, therefore, requested that the Security and Contingency Deposits of the above said property may be transferred in my name.

Witnesses:

1.

Thanking you,  
Yours faithfully,

2.

**AFFIDAVIT CUM UNDERTAKING (NJS Rs.10/-)**

I/we \_\_\_\_\_  
R/o \_\_\_\_\_

solemnly affirm and declare as under:-

1. That I/we am/are the owner of property bearing no. M-\_\_\_\_ on \_\_\_\_\_ Floor, Super Area \_\_\_\_\_ Ft., situated in orchid Island, Sector – 51, Gurgaon, Haryana vide conveyance deed/Sale deed dated \_\_\_\_\_, duly registered in the office of Joint/Sub- Registrar, Gurugram vide vasika no. \_\_\_\_\_, dated \_\_\_\_\_.
2. That I/ we undertake to pay maintenance charges and electricity charges as levied/charged by the maintenance agency/ OIRWA promptly as per the terms and conditions of the maintenance agreement executed between maintenance Agency/OIRWA and me/us.
3. That if I/we let out the aforesaid premises or induct any person to this premises by any manner, I/we shall provide copy of police verification conducted by the concerned police station as well as detail particular of the person so inducted / tenant within seven day form the letting out of the premises /such induction.
4. That I /we undertake to pay maintenance charge and electricity charged on behalf of tenant / person so inducted if they fails to pay the same as per the terms of the maintenance agreement.

Verification:- I/we, \_\_\_\_\_, the above named Deponent do hereby verify that the contents of the paras 1 to 4 of the above affidavit are true to my knowledge and belief. I/we undertake that no part of it is false and nothing material has been concealed therefrom

**DEPONENT**

**DEPONENT**

**INDEMNITY BOND (NJS Rs.100/-)**

This Indemnity Bond is made at **Gurugram** on this \_\_\_\_\_ day of \_\_\_\_\_, 2018,  
by \_\_\_\_\_

**R/o** \_\_\_\_\_

\_\_\_\_\_  
(hereinafter referred to as the successor, assign and legal representatives of the one part, in favour of **Orchid Island Residents Welfare Association**, having its Registered office at **Maintenance office, Near Main Gate Orchid Island, M-Block, Sector-51, Near Artemis Hospital, Gurugram (Haryana)** (hereinafter referred to as the "Promissee") which expression in so far as context admits shall mean and include its successors and assigns, of the "Other Party".

Whereas the Promissor(s) represents that they had purchased the **Flat/Apartment/Unit No. \_\_\_\_\_, on \_\_\_\_\_ Floor, Super Area \_\_\_\_\_ Sq. Yards (\_\_\_\_\_ Sq. Ft.), in the residential colony known as Orchid Island, Sector-51 situated at village Samaspur, Sub-Tehsil Wazirabad, Distt. Gurugram, (Haryana)**

From \_\_\_\_\_

**R/O** \_\_\_\_\_

\_\_\_\_\_  
(hereinafter referred to as the allottee) who had purchased the said property vide Conveyance/Sale Deed Vasika No. \_\_\_\_\_ dated \_\_\_\_\_ registered in the office of Joint/Sub-Registrar- Gurugram.

Whereas the Promissor(s) represents that the allottee/purchaser has sold the above property to the Promissor vide Conveyance/Sale Deed Dated \_\_\_\_\_.

AND WHEREAS the Promissor(s) has submitted photocopies of certain documents, which they represents and warrants to the **Orchid Island Residents Welfare Association** that the same are correct documents and they are the true copies of the originals.

AND WHEREAS the Promissor(s) has requested the **Orchid Island Residents Welfare Association** to record transfer of the above mentioned property for the purpose of issuing maintenance, electricity and such related bills and notices in consequence thereof, on the basis of the documents and their representations given by the Promissor(s) and the OIRWA has agreed to accede to the request of the Promissor relying on the representations of the Promissor(s).

Now in consideration of the aforesaid promises and of the **Orchid Island Residents Welfare Association** agreeing to record the aforesaid transfer, the Promissor(s) do hereby jointly and severally, irrevocably and unconditionally undertake to indemnify and to keep the **Orchid Island Residents Welfare Association** indemnified at all times against all liabilities, losses, costs and expenses (including legal cost and counsel's fee) that the **Orchid Island Residents Welfare Association** may suffer or likely to suffer because of recording the transfer of the above **FLOOR** in the name of Promissor(s) or in matter connected thereto. The Promissor(s) do hereby undertake to pay the amount forthwith without any protest or demur all the sums that are demanded by the **Orchid Island Residents Welfare Association** and its written demand.

That the indemnity shall be continuing and irrevocable and be binding on the heirs, representatives, successors, nominees and assigns of the Promissor(s) above named and shall remain in full force, effect until the Promisee expressly discharges the Promissor(s) from their obligations herein.

IN WITNESS WHEREOF the parties hereto have set and subscribed their respective hand and seals, on the day, month and year first above written.

WITNESSES:-

1.

Promissor(s)

2.